



Request for Qualification (RFQ) of Rolling Stock Suppliers for

“Design, Homologation, Production, Test, Shipment, Commissioning, Delivery,
Training, Guarantee/Warranty Services and Supply of Special Tools
for 630 Units of Metro Car for Tehran Metro Lines”

Considering Iranian Law for Maximum Utilization of Local Technical, Engineering and Production Capabilities by Inviting Eligible Domestic and Foreign Metro Car Manufacturers Consortium, Who Can Arrange Finance to Participate in a Tender

| Content..... | Page |
|--|------|
| – Letter for Prequalification of Bidders..... | 2 |
| – Instruction of Participation in Prequalification..... | 3 |
| – Identification Report..... | 10 |
| – Pre-Qualification Criteria..... | 13 |
| – Evaluation Method-Score Allocation in Each Criterion | 16 |
| – Attachments and Complementary Specification Forms | 29 |
| – Pre-requisite Requirements Forms | 36 |

Letter for Prequalification of Bidders

To company:

Hereby **Iran Municipalities and Rural Organization (IMRO)** invites your esteemed company to demonstrate your performance capability for execution of project of "design, homologation, production, test, shipment, commissioning, delivery, training, guarantee/warranty services and supply of special tools for 630 units of metro car for Tehran metro lines" considering Iranian law for maximum utilization of local technical, engineering and production capabilities by inviting eligible domestic and foreign metro car manufacturers consortium, who can arrange finance to participate in a tender.

For tender participation, qualified suppliers will be selected based on the conditions expressed in the pre-qualification documents.

Document of "Bidders Pre-Qualification" includes below items:

- First Section: Instruction of Participation in Prequalification
- Second Section: Identification Report
- Third Section: Pre-Qualification Criteria
- Forth Section: Evaluation Method-Score Allocation in Each Criterion
- Fifth Section: Attachments and Complementary Specification Forms
- Sixth Section: Prerequisite Requirements Forms

Managing Contractor (MC)

Section One: Instruction of Participation in Pre-Qualification

1- Introduction

In accordance to directive No.26060/22 dated 07.08.2012 of the Economic Council of I.R. Iran and in the framework of Bid Holding Law approved by Islamic Consultative Assembly (Parliament) on 05.02.2005 and clause "ج" of article 12 of the Executive Regulations numbered "ت/84136/33560هـ" and dated 08.10.2006 approved by I.R. Iran Cabinet of Ministers, intends to investigate executive performance ability of bidders by organizing a tender for design, homologation, production, test, shipment, commissioning, delivery, training, guarantee/warranty services and supply of special tools for 630 units of metro car for Tehran metro lines" considering Iranian law for maximum utilization of local technical, engineering and production capabilities by inviting eligible domestic and foreign metro car manufacturers consortium, who can arrange finance to participate in a tender. The participants in the RFQ that gain minimum required scores and enter the short list of tender will be accordingly invited for tender participation and submission of technical and financial proposal based on Islamic Republic of Iran rules and regulations; particularly, the law for using utmost local manufacturing and service capabilities when supplying country needs, and extending local capacities for exporting; Circular No.22/26060 dated 06.08.2012 approved on 22.07.2012

2- Range of Application

By studying all instructions, forms, terms and conditions of evaluation of qualifications, tables and other information mentioned in Request for Qualification (RFQ) documents, if interested to participate, the Bidder is responsible for preparing a complete proposal in terms of requested information in prequalification documents;

therefore, any defect or failure in completion of evaluation documents shall lead to rejection of the bid.

3- Project Finance

The project financial budget is from "Foreign Finance". The bidder should provide Letter of Intent (LOI) issued by itself.

4- Qualified Bidders

4-1- Based on Clause ب , under article 22 of the Executive Regulation and Clause ج article 12 of Bid Law, for a foreign company, the local partner (bidder) can submit certifications of chamber of commerce, registered documents, insurance related documents, financial performance, specific warrants and references that have been previously issued for other tender holders.

4-2- In compliance with Law for using utmost local manufacturing and extending export capabilities, when supplying country's needs, utilization of domestic capabilities is mandatory for signing contract with the consortium (partnership of Iranian and competent foreign participants).

4-3- Bidders shall complete the required documents and sign it by authorized signatories. In addition, consortium agreement between local and foreign parties shall be submitted. This agreement shall include topic of tender, and be up to date and the responsibilities of all parties shall be generally specified.

4-4- Each member of the consortium, in this step of tender (RFQ), can be member of more than one consortium. After entering to short list of bidders, in RFP step, partnership in more than one consortium isn't authorized.

4-5- Preference of local bidder: based on Clause الف under article 15 of Executive Regulations, Clause ج, under article 12 Bid Holding Law, and in compliance with law for using utmost manufacturing and services and extending export capabilities, when supplying the country 's needs, the following reduction shall be considered:

- Prequalification score of foreign bidder, partner of local bidder, shall be multiplied by 0.85 considering its share.

5- Pre-Qualification Documents Description

Pre-qualification documents include current instruction, project identification report, pre-qualification criteria, annexes and complementary forms.

Participation in pre-qualification and submission of offer means that bidder has fully studied the documents confirming there is no ambiguity or shortcoming in the documents.

In case of any ambiguity or question about any part of Request for Proposal (RFQ) documents, Bidder can write to the tender holder requesting clarifications until May 21, 2017 through itmi@idro.org and CC to urbanrail@imo.org.ir . Tender holder will investigate the questions and send the response till May 25, 2017, for the considered questions to all bidders, who have received the tender pre-qualification documents and send a confirmation email in this regard to itmi@idro.org and CC to urbanrail@imo.org.ir.

6- Prequalification Documents Revision

Tender holder can at any time, but not less than six (6) days before the submission deadline, and for responding the requested explanations from bidders or for any other reasons, revise the pre-qualification documents by adding addendums to qualification documents or postpone submission deadline.

Whenever there would be a revision on the documents, the Tender Holder will inform the bidders by adding an addendum and they can correct and modify their offers. Bidders shall confirm receipt of addendums and it will be assumed that all information contained in it is considered by bidders. The mentioned addendums are considered as an inseparable part of pre-qualification documents.

7- Proposal Documents

Signed and stamped proposal of the bidder shall include the following documents:

7-1- Bidder's formal letter for submission of proposal.

7-2- Request for Qualification (RFQ) documents that bidder has received from tender holder.

7-3- Documents prepared based on section one (1) and four (4) of Request for Qualification (RFQ) documents shall be submitted to the tender holder.

7-4- Required tables and forms based on section five (5) and six (6) of Request for Qualification (RFQ) with related documents.

7-5- List of items that should be presented in the consortium proposal:

7-5-1- The documents shall be signed in a way that shall be obligatory for all members of consortium; Therefore, bidder shall submit a letter signed by all consortium members indicating that the signatory(ies) of documents has full authority from all members for signing the proposal documents.

7-5-2- A copy of consortium agreement shall be submitted with proposal. In related agreement all consortium members (individually and together / in partnership) shall be committed to the performance of contract and under obligation to tender holder.

7-5-3- In consortium agreement, general description of duties and responsibilities shall be indicated.

7-5-4- One of the members of the consortium shall be selected as the leader of the consortium and be specified in pre-qualification step. Consortium leader shall have the authority to accept responsibility, reception of orders, and correspondences representing each and all consortium members. Consortium leader shall be officially introduced to the tender holder.

7-5-5- In case of any change in structure, conditions and members of consortium after submission of proposal or receipt of invitation to tender participation, tender holder shall be notified in written and bidder shall obtain tender holder approval before applying any

modification. Tender holder can refrain from accepting changes or modifications if it is contrary to tender condition.

7-6- All members of consortium shall separately fill and submit Request for Qualification (RFQ) documents and tender holder will evaluate each member of consortium separately.

7-7- Company LOI for providing foreign finance.

8- Sealing and Marking of Proposals

All documents presented by Bidders (local or foreign) in submitted envelopes shall contain one original version (soft and hard copy) and two hard copies. On the original version envelope word "Original" and on the copy version envelopes word "Copy" should be written.

Each envelope shall be sealed with name and address of bidder and subject of tender shall be clearly printed on it.

9- Deadline of Proposal Submission

Bidders shall submit their proposal in accordance to instructions and other conditions mentioned in Request for Qualification (RFQ) documents till May 31, 2017, to the " Iran Municipalities and Rural Organization " at the address of: No.1184, Mir Alley, North Kargar Street above Keshavarz Boulevard, Tehran, Iran and receive a receipt.

Tender holder may extend the deadline at its own discretion, which in that case, new submission date will be announced to the bidders accordingly. Proposals which are submitted later than mentioned deadline will not be accepted.

10- Evaluation of Proposals

After receiving of proposals, tender holder will evaluate the bidders based on pre-qualification criteria mentioned in section three (3) of the document and this instruction. Evaluation method includes: pre-qualification criteria, scoring, and minimum accepted score.

If the content of proposal will not be based on the arrangement described in Request for Qualification (RFQ) documents, the proposal will be rejected and announced to the Bidder.

In evaluation process, tender holder may in its own discretion ask bidders to provide more explanation about proposals. The request for further explanation and the reply should be in

written form. Received description or information will be considered as inseparable part of the proposal.

After finishing Bidders' evaluation process, Tender holder will prepare short list of qualified bidders and those that acquired with minimum acceptable score will be invited for participation in tender.

11- Right to Accept or Reject Proposals

In accordance with the Bid Law, tender holder has the right to accept or reject any of proposals or cancels the tender process and will bear no responsibility in this regard

In case of cancellation of tender, tender holder will inform bidders in written, accordingly.

Section Two: Identification Report

1- Subject, General Specifications, Qualitative and Quantitative Objectives of Project

Supply of 630 units of metro cars (90 trains ,each consisting 7 metro cars) based on the technical specification that will be announced subsequently including design, homologation, production, test, shipment, commissioning, delivery, training, guarantee/warranty services and supply of special tools for 630 units of metro car for Tehran metro lines” considering Iranian law for maximum utilization of local technical, engineering and production capabilities by inviting eligible domestic and foreign metro car manufacturers consortium, who can arrange finance to participate in a tender.

2- Client Organization

Client: Ministry of Interior_ Iran Municipalities and Rural Organization. (IMRO)

Management Contractor: Industrial Development and Renovation Organization of Iran. (IDRO)

Consultant of management contractor: Tehran Behro Consulting Engineers Company

3- Initial Execution Time

Initial duration for execution of the tender subject is predicted to be 60 months.

4- Project Financing Method

4-1- Project fund shall be supplied from foreign finance.

4-2- Payment term is by irrevocable unconfirmed letter of credit utilizing foreign financial facilities

5- Technical Documents, Drawings, and Project General Information

| No. | Item | Specification |
|-----|---------------------------------------|--|
| 1 | Max length of a car over couplers. | about 20 meters |
| 2 | Number of cars on a train. | 7 |
| 3 | Max design speed. | 90 km/h |
| 4 | Max operation speed. | 80 km/h |
| 5 | Train width. | about 2600 mm |
| 6 | Train height from top of rail. | about 3800 mm |
| 7 | Number of doors per each side of car. | 4 |
| 8 | Power supply voltage. | 750 V.DC (Third Rail) |
| 9 | Propulsion characteristic. | AC traction motors – VVVF control system |
| 10 | Brake system. | Electro Pneumatic – Dynamic Regenerative |

In case of performance capability approval by tender holder, all required detailed information will be delivered to bidders in next phase of tender.

6- Project Procurement Plan (Local and Foreign Procurement)

Procurement and provision of all required goods and services related to tender subject is responsibility of bidder complying with Iranian Law for Maximum Utilization of Local Technical, Engineering and Production Capabilities.

7- Particular Rules and Tender Specific Regulations

- Rules of ministry of finance and economy- rules and regulations regarding taxes of I.R of Iran,
- Social security rules of I.R of Iran,
- Liability insurance during project fulfillment,
- Safety requirements based on regulations and guidelines of Approved HSE plans,

- Consideration of environmental requirements based on article 5 of Constitution of Islamic Republic of Iran Clause ج, article 104 of law for third plan of economic, social and cultural development,

Related approved standard by Tender Holder.

Section Three: Pre-Qualification Criteria

Evaluation of bidders will be based on weighted method. In this method sum of weighted criteria is equivalent to 100% and bidder will gain a score between zero to hundred for each criteria. Overall rating of each bidder will be sum of acquired scores in each criterion multiplied by its weight. Minimum acceptable overall rating for invitation to tender is 60 from 100.

Tender holder will separately evaluate each member of consortium based on RFQ instruction.

Based on Clause ب , under article 22 of the Executive Regulation and Clause ج article 12 of Bid Law, for a foreign company, the local partner (bidder) can submit certifications of chamber of commerce, registered documents, insurance related documents, financial performance, specific warrants and references that have been previously issued for other tender holders.

1- Minimum Acceptable Score

1-1- Minimum acquired score of consortium (local and foreign bidder) should be 60 from 100, which is average of acquired scores based on submitted documents by local and foreign bidders of consortium.

1-2- Minimum acceptable score of each member of consortium (local and foreign) is 60 from 100 and in case any member of consortium does not obtain minimum score of pre-qualification (60 from 100), the consortium will be omitted from tender process.

1-3- Preference of local bidders: based on Clause الف, under article 15 of Executive Regulations and Clause ج, under article 12 of Bid Law, the score of foreign bidder considering the law for using utmost manufacturing and services capabilities and supporting exporting , when supplying the needs of the country and support of export – approved in 2012 will be reduces as per below:

- Pre-qualification score of foreign supplier, partner of local bidder, will be multiplied to 85% proportional to their share.

2- Overall Score Calculation (Weighted Average)

A_i = Weighted Coefficient of each Criterion

B_i = Score of each Criterion (between Zero to Hundred)

I = Number of members of consortium

K = Number of criteria

(Score of local member of consortium) $Z = \sum_{i=1}^k A_i \cdot B_i$

(Score of foreign member of consortium) $Z = 0.85 * \sum_{i=1}^k A_i \cdot B_i$

Overall (average) score of bidder (Consortium) = $\frac{\sum_{i=1}^I Z_i}{I}$

3- Table of Prequalification Criteria

Bidder shall submit all supporting documents based on below table. Obviously, failure to submit required and enough documents will result in failure to acquire related score.

Remark: It is necessary for each member of consortium to provide cooperation agreement based on written form in this instruction separated from qualification documents.

| Item. | Criteria | Weighted Coefficient (Ai) | |
|--------------|---|--------------------------------------|--|
| | | for local Member of Consortium | for Foreign Member of Consortium |
| 1 | Financial Evaluation | 5% | 5% |
| 2 | Experience and Knowledge in Field of Tender Subject | 10% | 15% |
| 3 | Good Reputation | 15% | 10% |
| 4 | Previous Customers Evaluation and Reputability | 15% | 15% |
| 5 | Production Standards | 10% | 10% |
| 6 | Product and Service Quality Guarantee | 5% | 5% |
| 7 | Quality Control and Quality Assurance Plans | 5% | 10% |
| 8 | Production Capacity | 15% | 5% |
| 9 | Project Management Capabilities | 5% | 5% |
| 10 | Staff Capabilities | 5% | 5% |
| 11 | Technical Knowledge in the Field of R&D and Design and Transfer of Technology references | 10% | 15% |
| Total | | 100% | 100% |

Section four: Evaluation Method-Score Allocation in each Criterion

1- Financial Evaluation

- A- Financial evaluation of bidder will be based on information of latest five years.
- B- Bidder can obtain maximum financial evaluation score if (1) estimated value of tender is equivalent or less than values of row No. 1,2 or 3 of below table (2) bidder submit letter of credit confirmation from bank or other credible credit and finance institutes with value of up to tender subject estimated amount.
- C- All documents of foreign member of consortium regarding financial ability shall be legalized by Iran consulate in bidder's country.

| Item. | Description | Max Score | Evaluation Score | Achieved Score |
|-------|--|-----------|------------------|----------------|
| 1 | Tender estimated value should be equivalent or less than 100 times of annual average paid tax of company, based on definitive and provisional paid tax documents. | 100 | | |
| 2 | Tender estimated value should be equivalent or less than 25% of last manufacturing year sale, based on contracts or sales document or approved financial statements. | | | |
| 3 | Tender estimated value should be equivalent or less than 10% of fixed assets based on official statement or properly insurance certificate. | | | |
| 4 | Credit confirmation from banks up to estimated tender value | 50* | | |
| Total | | 100 | | |

Note: The maximum obtained score from rows 1 to 3 will be the basis of calculations. If the maximum calculated number is less than estimated tender value, financial score will be reduced proportionally.

(*) In order to compensate the lost financial scores related to rows 1 to 3, the bidder, in case of submission of supporting documents, can obtain from row 4, up to 50 scores in proportion to the lost scores of rows 1 to 3.

2- Experience and Knowledge in Field of Tender Subject

Evaluation in this section will be based on previous contracts, production or delivery in the past 5 years and for maximum 4 cases. Bidder shall deliver all detailed required information based on below table.

Evaluation of foreign supplier in this section will be preferably based on previous references in Western Europe countries, North America and Japan and it can result in acquiring up to 10 extra points.

| Item. | Description | Maximum Score | Achieved Score |
|--------------|---|---------------|----------------|
| 1 | Similar references with tender subject (maximum up to tender value and 4 cases, considering effective parameters) | 100 | |
| Total | | 100 | |

$L_i = \text{previous contract value} * a_i * b_i * c_i * d_i$

$$\beta = \sum_{i=1}^k L_i$$

$a_i =$ (Coefficient of mentioned contract)

If it is similar to tender subject = 1

If it is related to tender subject = 0.75

$b_i =$ (Coefficient of status of mentioned contract)

If it is finished = 1

If its progress is 75% = 0.7

If its progress is 50% = 0.5

If its progress is 30% = 0.3

$c_i =$ (Coefficient of work delay)

If contract is finished within initial indicated period = 1

If contract is finished till 1.3 of initial indicated period = 0.7

If contract is finished after 1.3 of initial indicated period = 0.5

If contract progress is more than 30% (ratio of actual progress to planned progress)

d_i = (Coefficient of participation in stated contract)

The main supplier of stated contract = 1

Partner or in cooperation with another company of stated contract = 0.7

Secondary or partial supplier of stated contract = 0.5

If calculated β is equal or more than tender value, bidder will receive full score (100).
Otherwise, it will be calculated proportional to shortage from tender estimated value.

3- Good Reputation

- A- Letter of satisfaction, appreciation, encouragement in previous works (maximum four letters of satisfaction from similar contracts, each 25 scores). Related score will be calculated for less submitted documents, proportionally.
- B- Other contracts (not similar contracts) for each letter of satisfaction, appreciation or commendation 10 points will be considered. Related score will be calculated for less submitted documents, proportionally.
- C- Score of this table only applies to finished contracts.
- D- Positive documents of previously finished contracts (during past 5 years) shall be presented.

| Item. | Description | Maximum Score | Achieved Score |
|--------------|--|---------------|----------------|
| 1 | Letters of Satisfaction and Commendation | 100 | |
| Total | | 100 | |

4- Previous Customers Evaluation and Reputability

- A- In order to evaluate the score related to evaluation of previous clients on products, Provision of address of these clients in stated contract is necessary
- B- Score of evaluation of previous customers will be based on (1) product quality (2) performance during operation (3) support services and (4) timely fulfillment of obligations.
- C- Point allocation will be based on evaluation of previous customers in maximum past five years.
- D- Bidder shall present approval of the client of stated contracts in the related form below, and submit it to tender holder.
- E- Evaluation will be done considering statements of previous clients with 100 = full satisfaction, 70 = relative satisfaction and 0 = dissatisfaction.

| Item. | Description | Maximum Points | Evaluative Points | Achieved Points |
|--------------|-----------------------------------|----------------|-------------------|-----------------|
| 1 | Product Quality | 30 | | |
| 2 | Performance During Operation | 20 | | |
| 3 | Support Services | 20 | | |
| 4 | Timely Fulfillment of Obligations | 30 | | |
| Total | | 100 | | |

5- Production Standards

A part of required standards list has been written in section "identification of pre-qualification documents" and supplier shall prove the acquisition of mentioned standards by presenting related documents.

These standards include Design, Quality Standards, manufacturing, installation standards. Provision of documents and valid certificates or visit of experts can be basis of evaluation.

| Item. | Description | Maximum Score | Evaluation Score | Achieved Score |
|--------|--|---------------|------------------|----------------|
| 1 | Relevant quality standards: for each valid international and national standard (10 points) | 30 | | |
| 2 | Production standard: Consisting utilization of new processes and state of the art technology in production, for each valid international and national standard that some has been mentioned in "identification report" (10 points) | 50 | | |
| 3 | Commissioning standards: for each valid international and national standard (10 points) | 20 | | |
| Total: | | 100 | | |

6- Product and Service Quality Guarantee:

| Pos. | Description | Maximum Score | Acquired Score |
|-------|---|---------------|----------------|
| 1 | How to Produce and do Guarantee Services: | 35 | |
| 2 | After Sales Services: Having active and credible business office (Maximum 35 points) Having active and credible representative, maximum 30 points | 65 | |
| Total | | 100 | |

Note: The abovementioned items will be assessed according to self-reporter of Bidders.

7- Quality Control and Quality Assurance Plans:

- A- Quality Control and assurance will be evaluated based on certificates like ISO 9000 or other valid Quality control and assurance presented certificates.
- B- Below items will be evaluated based on bidder's stated documents
- Product quality control and assurance method.
 - After sales services at the place of operation.
 - Packing and transportation method.
 - Installation, Factory Acceptance Test (FAT) and Site Acceptance Test (SAT).
 - Training and maintenance.

| Item. | Description | Maximum Score | Evaluation Score | Achieved Score |
|--------|--|---------------|------------------|----------------|
| 1 | Quality standard means having valid quality system certificates like ISO. Maximum score (20) and in case of not having quality system or ISO, related score is (0/zero) and proposal will be unacceptable. | 20 | | |
| 2 | Product Guarantee Method | 20 | | |
| 3 | After Sales Services in Iran (warranty) | 25 | | |
| 4 | Shipment Method | 5 | | |
| 5 | FAT and SAT | 10 | | |
| 6 | Operation and Maintenance Training | 20 | | |
| Total: | | 100 | | |

8- Production Capacity

- A- In order to acquire full score of this criterion, Bidder shall possess the minimum production capacity of 150 metro cars per year. In case of lower production capacity, related score will be reduced proportionally according to the table below.
- B- Confirmation of production capacity is by operation license, production license and other presentable documents or by visit of tender holder.
- C- If it is proved that any bidder cannot procure the subject of tender due to full production capacity, it will be omitted from short list.

| Item. | Description | Maximum Score | Acquired score |
|--------|---|---------------|----------------|
| 1 | Annual production capacity of 150 units of metro cars or more | 100 | |
| 2 | Annual production capacity between 100 to 150 units of metro cars | 85 | |
| 3 | Annual production capacity between 80 to 100 units of metro cars | 70 | |
| 4 | Annual production capacity between 50 to 80 units of metro cars | 50 | |
| Total: | | | |

9- Project Management Capabilities

For evaluation of bidder's project management system, below items shall be submitted:

| Item. | Description | Maximum Score | Evaluation Score | Achieved Score |
|--------|--|---------------|------------------|----------------|
| 1 | Presentation of international project management certificates of key staff. For each valid international certificate (10 points) | 20 | | |
| 2 | Attendance in related international scientific committees, for each certificate (3 points) | 6 | | |
| 3 | Value engineering certificate | 10 | | |
| 4 | No terminated contracts. For each terminated contract 30 negative point. | 30 | | |
| 5 | Not having not-finished contracts. For each not-finished contract 10 negative point | 20 | | |
| 6 | Participation in international tenders and projects. For each presented document of participation in international tenders 5 points. | 10 | | |
| 7 | Acknowledgement/awards of top level manufacturer or high quality producer and etc. each item 2 points. | 4 | | |
| Total: | | 100 | | |

10- Staff Capabilities

In this part, qualification of key staff and each key personnel will be evaluated.

| Item. | Description | Maximum score | Evaluation score | Achieved score |
|--------|--|---------------|------------------|----------------|
| 1 | PHD degree with more than 15 years' work experience, Maximum Four (4) person. | 10 | | |
| 2 | Master of science degree with more than 20 years' work experience, Maximum ten (10) persons. | 15 | | |
| 3 | Master of science degree with 10 to 20 years' work experience, Maximum twenty (20) persons. | 20 | | |
| 4 | Master of science degree with less than 10 years' work experience, Maximum twenty five (25) persons. | 25 | | |
| 5 | Bachelor degree up to 20 years' experience, Maximum thirty (30) persons. | 30 | | |
| Total: | | 100 | | |

11- Technical Knowledge in the Field of R&D and Design and Transfer of Technology References

- a. References related to design of contract subject, if stated contract is in the form of design and production, it is accepted as design reference.
- b. Transfer of technology references in the consortium will be evaluated based on provided positive documents by each member.
- c. Bidder evaluation will be based on presented R&D references.

| Item. | Description | Maximum score | Evaluation score | Achieved score |
|--------|--|---------------|------------------|----------------|
| 1 | References related to design of tender subject. For each presented reference 25 points | 40 | | |
| 2 | Transfer of technology references* | 40 | | |
| 3 | Having Research & Development (R&D) Division | 15 | | |
| 4 | Innovation approved by client's in the field of studies and design. | 5 | | |
| Total: | | 100 | | |

(*). Regarding foreign partners, evidence of transferring technology should be presented and regarding local partner evidence of receiving technology should be presented.

Section Five: Attachments and Complementary Specification Forms

Form Number (5-1) Reference Evaluation (working history references)

Form Number (5-2) Information of Finished Projects or Current Projects

Form Number (5-3) Good Reputation in Previous Works

Form Number (5-4) List of Qualified Key Staff of Project

Form Number (5-5) Attendance Record in Scientific Associations

Form Number (5-6) Reference of Participation in International Tenders and Projects

Form Number (5-1)

Reference Evaluation (working history references)

Specification of All Finished Contracts in the Past 5 Years

Company name (contractor):

| Item. | Project Name | Similar | Client | Contract Value + Increment or Reduction (EUR) | Primary Contract Duration (months) | Start Date | Finish date |
|-------|--------------|---------|--------|---|------------------------------------|------------|---------------------|
| | | Related | | | | | Progress Percentage |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| ... | | | | | | | |

Note:

- 1- Up to down, firstly, similar contracts, then, contracts which are related and comparable with the subject of the tender (under discretion the bidder) shall be written
- 2- For each row (each contract) please fill in form number 5-2 and enclose them to this form with its attachments.
- 3- Copying this form for introduction of more contracts is permitted.

Form Number (5-2)

Information of Finished Projects or Current Projects

| | |
|---|--------------------------------|
| Item. : | Project Subject: |
| Client: | Consultant: |
| Address and Telephone: | Address and Telephone: |
| Primary Value of Contract: | |
| Final value of contract after Increment and Reduction: | |
| Brief Description of Contract: | |
| Contract Execution Method: <input type="checkbox"/> Production <input type="checkbox"/> Design and Production <input type="checkbox"/> Maintenance <input type="checkbox"/> Operation <input type="checkbox"/> other | |
| Cooperation Method: <input type="checkbox"/> Main Party and Supplier of Contract <input type="checkbox"/> Member of Consortium in the Main Contract <input type="checkbox"/> Secondary Contract | |
| Primary Contract Duration: | Real Contract Duration: |
| Contract Progress Percentage: | Reasons of Delay (if existed): |
| Brief Description of Contract Progress Status (only for current contracts): | |

Remark: Bidder shall fill this form for each contract and enclose the copy of agreement and minutes of temporary delivery of related contract.

Form Number (5-3)

Good Reputation in Previous Works

Number:

Date:

From:

Subject: Evaluation Report of Company

This is to confirm that company has signed contract of (Subject of Contract) with value of IR Rial/Euro for duration of months on..... (Date) with (Client's name) and our opinion regarding its performance is reflected in below table:

| Item. | Description | Dissatisfaction | Relative Satisfaction | Full Satisfaction |
|-------|---------------------------------|-----------------|-----------------------|-------------------|
| 1 | Product Quality | | | |
| 2 | Performance During Operation | | | |
| 3 | Quality of Support Services | | | |
| 4 | Timely Execution of Obligations | | | |

Client's Signature

Position of Signator

Form Number (5-4)

List of Qualified Key Staff of Project

| Item. | First and Family Name | Position | Education | Experience | Duration of Cooperation with Company / Consortium |
|-------|-----------------------|----------|-----------|------------|---|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

- 1- Please write down the highest education degree in first row and fill the rest from top to bottom respectively.
- 2- Please attach copy of education degree and reference work of each row to this form respectively.

Form Number (5-5)

Attendance Record in Scientific Associations

| Item. | Name of Association | Country | Duration of Membership | From (Date) | To (Date) |
|-------|---------------------|---------|------------------------|-------------|-----------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Form Number (5-6)

Reference of Participation in International Tenders

| Item. | Subject | Country | Buyer | Value |
|-------|---------|---------|-------|-------|
| | | | | |
| | | | | |
| | | | | |
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Section Six: Prerequisite Requirements Forms

- Form Number (6-1): Bidder's Company Information
- Form Number (6-2): Self-Declaration of Current Works and Available Working Capacity
- Form Number (6-3): Consortium Agreement

Form Number (6-1)

Bidder's Company Information

- Company Name/Consortium Name:
- Established Year:
- Company Type:
- Name of Shareholders and Share Combination:
- Last Registered Capital:
- Introduction of CEO and Board of Directors from Education and Working Reference Point of View:
- Consortium Agreement (if existed):
- Consortium Type (if existed):
- Amount and Type of Commitments of each Member of Consortium (if existed):
- Introduction of Authorized Signatory in Company/Consortium:

Address

- Address of Head Quarter and Offices:
- Electronic Address/Website:
- Telephone/Fax:

Attached Documents

- Copy of Official Registration Letter Including Last Changes in Company
- Copy of Consortium Member Agreement (if existed) and Its Validity

Form Number (6-2)

Self-Declaration of Current Works and Available Working Capacity

No.:

Date:

In compliance with production capacity, I, CEO/authorized representation of company that has been invited on date for pre-qualification of project of design, production, test, shipment, commissioning, delivery, training, guarantee and special tools procurement in compliance with law for using utmost local technical, engineering and design capability in cooperation with local metro car manufacturers and foreign finance of 630 units of metro car for Tehran metro, declare my company's current works and recent won projects as per below. This is with full knowledge of client's requested capacity and I declare to have the available capacity for participation in this tender and signing the related contract.

| Item. | Project Name | Working Field | Client | Contract Quantity | Delivered Quantity | Nominal Production Capacity | Remained Capacity |
|-------|--------------|---------------|--------|-------------------|--------------------|-----------------------------|-------------------|
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If at any time, it is determined that the provided information is incorrect, or available capacity doesn't become approved by authorities, bidder will be held responsible for delay in project.

Representative/Authorized and Obligatory Representatives

Signature and Stamp

Form Number (6-3) Consortium Agreement

Considering Below Companies:

- A)
- B)
- C)

.....

Intend to participate as suppliers in tender prequalification of project of design, production, test, shipment, commissioning, delivery, training, guarantee and special tools procurement in compliance with law for using utmost local technical, engineering and design capability in cooperation with local metro cars manufacturers and foreign finance of 630 units of metro cars for Tehran metro, number, hereby this consortium agreement is signed between above mentioned companies on with below articles:

Article 1) Definitions

- 1-1) Client/Buyer:
- 1-2) Consortium: above mentioned companies as members of consortium in context of agreement to participate in tender and sign contract with client/buyer from consortium and cooperate with each other.
- 1-3) Project: design, production, test, shipment, commissioning, delivery, training, guarantee and special tools procurement of 630 units of metro cars
- 1-4) Main contract: the contract between consortium members, in case of winning tender, and client/buyer for procurement of project subject.
- 1-5) Secondary suppliers: all secondary suppliers for procurement of equipment and services of project, which shall be approved by client/buyer of signing contract with them

Article 2) Subject of Agreement

Subject of this agreement includes determinations of general principals of consortium and division of project labor between consortium members for instance duties, share of each member from main contract and cooperation method between them.

Article 3) Agreement Duration and Validation

This agreement is valid from the date of signing by all consortium members and its duration in case of winning the tender and signing contract with client/buyer will be until date of full delivery of all main contract sections and fulfillment of related commitment.

Article 4) Consortium Leader

Company is leader of consortium during this agreement.

Article 5) General Description of Duties of Each Member and Share of Each Member of Consortium

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Article 6) Obligation of Consortium Members:

Each member of consortium, in accordance with the mentioned obligations in article 5, are responsible for implementation of works and are responsible for procurement and execution of main contract of client/buyer and related delay or potential failures.

In addition, all members of consortium are separately and together obligated and responsible to client/buyer in time of participation in pre-qualification and in case of winning tender or signing main contract.

Article 7) Governing Law of Agreement

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Article 8) Dispute Resolution:

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Article 9) Agreement Confidentiality

Based on this agreement, all members of consortium are responsible and obligated to keep information and documents of consortium confidential and they cannot transfer information to third party without consent of consortium members.

Article 10) Agreement's Copies

This agreement has been written and signed in 10 articles and copies. One original version has been registered in notary public to be sent to client/buyer with pre-qualification documents of tender number and other copies have the same credibility.

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|----------------------|----------------------|----------------------|
| A) Company..... | B) Company..... | C) Company..... |
| Authorized Signatory | Authorized Signatory | Authorized Signatory |